

On April 24th, an update will be posted to SpEd Forms sites with the “Quarterly” update schedule selected. This update will include all changes detailed below.

ESCE

1. IFSP-Student Information: Added “Instructional Setting”.
(Source: Joan Rustad, St Croix Education District)
2. IFSP-Team Members: If the projected review date is empty, it will auto fill with the meeting date plus six months.
(Source: Monica Lewis, Sherburne & Northern Wright Special Education Coop #11697)
3. IFSP-Outcomes/Goals: Added a check box to copy more recent progress note from the Progress Report to “Description of outcome progress:”.
(Source: Jo Gangestad, Mankato Public Schools #14888)
4. IFSP-Services: Added link to the special education data sheet.
(Source: Elaine Grovum, Thief River Falls Schools #14442)
5. Special education data sheet: Added IFSP services.
(Source: Elaine Grovum, Thief River Falls Schools #14442)
6. Child Outcomes Summary Form (COSF): Updated per new state model form. Linked outcome questions on the first page to outcome pages. Added COSF Quick Report.
(Sources: Sandy Detwiler, Austin Independent School District #13772, Beth Hoeg, Meeker/Wright Special Education Cooperative #15435)

IEP/ISP/IIIP

The 2011 IEP in SpEd Forms has been updated to reflect a new model IEP released by the Department of Education. All data has been retained.

1. Student information: Added "Interpreter required for service delivery?".
(Source: Model IEP, Department of Education)
2. Student information: Added parent cell phone.
(Source: Diane McCarron, SWWC Service Cooperative Willmar #15296)
3. Transition services: Each service may now be entered on a separate line and linked directly to the agency providing the service.
(Source: Gretchen Priebe, Waseca Public School #14539)
4. Transitions services: Changed "Community Experiences" to "Community Participation".

(Source: Model IEP, Department of Education)

5. Present levels and goals: The all-in-one PLAAFP page has been eliminated. The old all-in-one PLAAFP text is available from any goal page by clicking on the “View previous all-in-one present levels” link.

(Source: Model IEP, Department of Education)

6. Present levels and goals: Added standards based needs statements for all Math and Reading benchmarks. To select a standard based need, click “Select standards based need” above the PLAAFP text entry box.

(Source: Mary Ruprecht and Gary Lewis, SpEd Forms leadership committee)

7. Services: Added a drop down menu for “Statement of student's need for and the specific responsibilities of the paraprofessional(s):” and added drop down values in consultation with Cathy Griffin.

(Source: Reggie Engebretson, Northland Special Education Cooperative #15195)

8. Services: Updated Least Restrictive Environment (LRE) Explanation.

(Source: Model IEP, Department of Education)

9. Services: Removed link between Special Transportation Yes/No boxes and Special Education Data Sheet. Added MARSS transportation code (screen only).

(Source: Allyson Kuehn, Meeker/Wright Special Education Cooperative #15461, Colleen Goltz, East Grand Forks Special Education Cooperative #15509)

10. Assessments:

- a. Renamed “LIMITED ENGLISH PROFICIENT (LEP) STATE ASSESSMENTS FOR ACCOUNTABILITY” to “STATE ASSESSMENTS FOR ENGLISH LANGUAGE PROFICIENCY ACCOUNTABILITY” and moved to assessments page 2.

- Added “Added K-2 Reading and Writing Checklist”

- Removed ELP accommodations list.

- Removed ELP Math section.

- b. Renamed “MCA II” to “MCA”

- Added "Explain" boxes to Reading, Math and Science.

- Added MCA-Modified to Reading and Math sections.

- Reworded MCA-Modified/MTAS section.

- c. Removed references to BST.

- d. Record or status proficiency of proficiency in meeting diploma requirements

- Moved to assessments page 3.

- Added Minnesota Alternate Assessment-Writing to Pass State

- Added MCA-M to Pass Individual

(Source: Model IEP, Department of Education)

11. Assessments: Added entry boxes for GRAD writing.
(Source: Sandy Detwiler, Austin Independent School District #14567)
12. Assessments: Added entry boxes for GRAD reading.
(Source: Sandy Detwiler, Austin Independent School District #14535)
13. IIIP - Added "Additional information" page.
(Source: Rich Murdock, Freshwater Education District #15423)

Evaluation report

1. BASC-2 Parent/Teacher with Content Scales: Added scores.
(Source: Dan Salfer, Benton Stearns Education District #15253)
2. Transition Planning Inventory (TPI): Added evaluator.
(Source: Tonia Czech, SWWC Service Cooperative Pipestone #15499)
3. Behavior Assessment System for Children-2 (BASC-2) - Parent/Teacher: Switched Study Skills and Functional Communication
(Source: Tonia Czech, SWWC Service Cooperative Pipestone #15499)

Changes to other due process forms:

1. Prior Written Notice/Parental Consent/Objection: When a new date is entered into a Prior Written Notice, it will copied to the Parental Consent/Objection.
(Source: Dorothy Eckblad, Goodhue County Education District #14981)
2. Prior Written Notice: Removed proposed or" from ""Description of other options the team considered and the reasons why those options were rejected:".
(Source: Gary Lewis, Northfield Public Schools #15440)
3. Notice of Transfer of Parent Rights: English and Spanish versions updated.
(Source: Janet Pauley, Farmington Public Schools #11738)
4. Form letters: Finalize button added.
(Source: Janet Pauley, Farmington Public Schools #11738)
5. Service log: Added search by date range.
(Source: Darlene Faccone, Calico Software #14716)
6. Prior Written Notice: Withdrawal of Consent: The parent consent checkboxes are now

editable.

(Source: Rona Porter, Alexandria Public Schools #15204)

7. All finalizable forms: Added a "Comments" text box on the finalize screen. A short comment may be added here. The comment will appear under the name of the document in student history.

(Source: Sue Currens, Benton-Stearns Education District #15239)

Changes affecting student setup and user interface:

1. Student setup: Modified the "Status" (evaluation status) menu. Replaced "EXIT" with "GenEd".
(Source: Shane Dennis, SpEd Forms Inc. #14633)
2. Student setup: Added "Health Alert". If this box is checked then a red cross appears next to the student name in "Work with students".
(Source: Darlene Faccone, Calico Software #15158)
3. Student setup: Added "Educational Rights Alert". If this box is checked then the scales of justice appears next to the student name in "Work with students".
(Source: Darlene Faccone, Calico Software #15162)
4. Reports: My evaluations: Modified to show only evaluations for where the evaluation due date is after the last evaluation date.
(Source: Rebecca Patience, Alexandria Public Schools #15548)
5. Work with students: Added a "Reacivate" link next to inactive students. Clicking on this link sets the student status to "SpEd: Receiving special education services" and clears the status end field.
(Source: Mark Oehrlein, SpEd Forms Inc. #15297)

Administration organization and preferences:

1. Preferences: Added a new Admin preference titled "Show school specific grade drop down." If this is selected, only the grades set up for that student's school will show in the Grade dropdown list.
(Source: Monica Lewis, Sherburne & Northern Wright Special Education Coop #14608)
2. Preferences: If the "Default to [year] forms" preference is selected, then when a user navigates to the forms menu for any student the default form set will appear. Previously the default only applied to new students.
(Source: Patty Geary, Faribault Public Schools #14911)
3. Educators: Removed disabled users from student sharing.
(Source: Darlene Faccione, Calico Software #14992)
4. Educators: To prevent circumvention of electronic signatures, removed "Login.." link. Also removed password audit on "Print user list".
(Source: Lisa Rhode, SpEd Forms Inc. #14895)
5. Schools: Added "Non-public" to school setup.
(Source: Deanna Soukup, Freshwater Education District #14693)

Administration reporting:

1. Services current: Added search criteria "Serving district different from resident district".
(Source: Lynn Pykkonen, Northern Lights SE Coop #14926)
2. Services current: Added location and service specific.
(Source: Tonia Czech, SWWC Service Cooperative Pipestone #15413)
3. Service logs: New report to collect minutes from service logs.
(Source: Michelle Steele, Alexandria Public Schools #15022)
4. Teacher Workload Analysis: Added search by supervisor.
(Source: Tonia Czech, SWWC Service Cooperative Pipestone #15138)
5. View student history: Added partial name search.
(Source: Lisa Rhode, SpEd Forms Inc. #15381)
6. Quick Reports (QR): Added statewide bank of quick, non-customizable reports. Accessible from the Administrative Reporting interface.
(Source: Shane Dennis, SpEd Forms Inc.)
7. Students w/o a case manager (QR): Shows students without a case manager.

(Source: Martha Ritter, SWWC Service Cooperative Montevideo #15230)

8. Finalized Plans 2009-2010 (QR): Lists all finalized service plans for dates filed between September 1, 2009 and June 5, 2010.
(Source: Dina Green, Hiawatha Valley Education District #15231)
9. Student birthdays for ages 13, 16 and 18 (QR): Student birthdays for ages 13, 16 and 18, sorted by case manager then birth date.
(Source: Shannon Proulx, Northern Lights SE Coop #15279)
10. Students with no Serving School (QR): Students with no Serving School set, sorted by district, then student name.
(Source: Shannon Proulx, Northern Lights SE Coop #15341)
11. Students 6 1/2 turning 7 (QR)
(Source: Rebecca Patience, Alexandria Public Schools #15363)
12. ASD Goal Categories (QR): ASD Goal Categories sorted by student, then goal number.
(Source: Carol Lenn, Zumbro Education District #15367)
13. SLD Students (grade 6) with Math goals (QR): SLD students in grade 6 with Math goals. Goal must have "Math" in the goal category.
(Source: Judy Johnson, Stillwater Public Schools #15569)
14. Goal Categories (QR): Goal Categories for all students sorted by district, school, grade, student, goal number.
(Source: Patty Geary, Faribault Public Schools #15591)

MA Forms:

1. Student billing setup: Added a billing date range. If entered, billing only allowed between these dates.
(Source: Tonia Czech, SWWC Service Cooperative Pipestone #15335)
2. Create/edit claims transmission (837): Added "Sign. on file" to search criteria.
(Source: Eileen Campbell, Bemidji Public Schools #11721)
3. Create/edit claims transmission (837): Added "School" to search criteria.
(Source: Mary Huberg, Northfield Public Schools #14732)
4. Create/edit claims transmission (837): "Recalculate" link now recalculates the entire found set.
(Source: Julie Stoneking, Albert Lea Area Schools #14996)
5. Create/edit claims transmission (837): Added "District enrolled" to search criteria to.
(Source: Tonia Czech, SWWC Service Cooperative Pipestone #15467)
6. Activity log: Tightened line-by-line electronic signature requirements.
(Source: Tonia Czech, SWWC Service Cooperative Pipestone #15334)
7. Educator: Added " Hide "MA Billing Setup" preference.
(Source: Rashelle Weicherding, River Bend Education District #15539)
8. Trip log: Simplified entry of line details.
(Source: Liz Toward, Rum River Special Education Coop #14737)
9. Replaced "Request for medical orders" with "Communication from School or School District to Primary Care Provider Regarding Personal Care Assistance Services".
(Source: Katy Yannitelli, Fraser Academy #15256, MN Department of Human Services)